

Jakobi Hibbert

PO Box 426, Big Piney, WY 83113 | 307-260-3085 |

jakobi.burbank@gmail.com

Career Objective

To apply my organizational communication, entrepreneurial and educational skills to grow the knowledge of the Sublette County community. To establish positive working relationships with the citizens and participating business members in order to further develop the Big Piney Library and its impact.

Education & Training

STUDENT | AUGUST 2021 TO PRESENT | UNIVERSITY OF WYOMING, LARAMIE, WY

- 3.5 GPA

- Related coursework: Legal Environment of Business, Intro to Marketing, Principles of Economics, Management and Organization, Statistics

STUDENT | 2019 TO PRESENT | WESTERN WYOMING COMMUNITY COLLEGE, ROCK SPRINGS, WY

- 4.0 GPA

- Related coursework: Small Business Development and Management, Entrepreneurship, Accounting 1020, English 1010, English 1020, American and Government

STUDENT | 2017 TO 2021 | BIG PINEY HIGH SCHOOL, BIG PINEY, WY

- 3.99 GPA (unweighted) / Class Rank: 3rd of 43 / 30 ACT

- Related coursework: Art, Teachers Assistant (Advanced Art/Pottery), Band/Choir, 3D CAD SolidWorks, Science, Geography, Spanish, Construction, Metal Arts

Work Experience

CONSTRUCTION ENTREPRENEUR | J/B BUILDERS | JANUARY 2022 TO PRESENT

- Business marketing
- Design specifications
- Billing and accounting
- Social media content/website design

EVENT CULTIVATOR/GENERAL LABORER | SUBLETTE COUNTY FAIRGROUNDS | MAY 2021 TO SEPTEMBER 2021

- Maintain quality of grounds
- Prepare and organize setup for major county events
- Provide individual customer service at any given time

PHOTOGRAPHER | PIXAWISH PHOTOGRAPHY | MAY 2016 TO PRESENT

- Specialize in portrait photography and photo-editing
- Promote and advertise my business to the public
- Setup and manage online client picture portfolios for photo selection and purchasing

Core Skills/Qualifications

- Wix, Google Sites
 - Social Media content creation (Instagram, Facebook, Twitter, Canva, Photoshop) ·
- Fluent in Microsoft Office & Google Drive Apps
- Data Entry/Budgeting, Finance, and Accounting
 - Conducted meetings according to parliamentary procedure & created agendas and minutes
 - Leadership/Management/Multi-tasking
 - Competitive & Ambitious
 - Working Collaboratively/Great interpersonal skills
 - Intermediate Level Spanish Speaking

Professional Memberships, Major Accomplishments & Awards Earned

- University of Wyoming Trust Fund Scholar and President's Honor Roll 2021-2022
 - Big Piney High School Student Body President 2020-2021; Student Council Member 2017 to 2021
 - 2020 Girls State Delegate (selected as a delegate and drafted legislation, COVID cancelled event) ·
- Sewed 125 Masks and 5 hospital gowns for COVID relief Spring 2020
- SkillsUSA National Job Interview Finalist "Top Ten" - 2017, 2018
 - SkillsUSA Wyoming Job Interview Champion – 2017, 2018
 - Wyoming State 4H Honors Club Award 2017: 10 years of Gold Level Achievement – 2020 ·
- Wyoming Daniel's Fund Youth Business Venture Grant Awardee 2017
- Sublette County 4H Youth Council and Teen Leader 2016 to present
 - SW Regional Science Fair & Wyoming State Science Fair Champion - Microbiology - 2016
 - Destination Imagination State Champion - Service Learning Award 2016

References

- Brian Espenscheid, John C. Budd Ranches, 307-231-2330, annieespe@gmail.com
 - Jay Brower, Sublette County Fair Grounds, 307-260-3546
 - Robin Schamber, Sublette County 4H Extension, University of Wyoming, 307-870-2040 ·
- Jennifer Matosky UW Extension, Sublette County 4-H Youth Development Educator,

307-367-4380 jmatosky@uwyo.edu